

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Chloe Dummer		Telephone number: 07891 277528
Subject²:	Leeds Station Sustainable Travel Gateway Project – Advance Works Approval		
Decision details³:	<p>What decision has been taken? The Chief Officer, Highways & Transportation:</p> <ul style="list-style-type: none"> a) Approved the drawdown of a further £565,000 from the original project budget of £32.5M to cover the additional development costs that will be incurred during the detailed design phase, noting the amendment to the original approval of £5,089,504 to £5,094,000 and the subsequent changes to the Funding Agreement; b) Gave authority to spend £2,893,312 and enter into a short form NEC contract with Balfour Beatty (via the Scape Framework) to deliver the works to Neville Street, Dark Neville Street and Bishopgate highways drainage works in advance of the main project works commencing on site in August 2022; c) Gave authority to inject £3,462,808 the total cost of the above works into the capital programme. All costs are being funded by WYCA's TCF programme subject to completion of a variation to the existing Funding Agreement between WYCA and LCC and approval is sought to vary the agreement to this effect. £3,241,107 was requested as part of the change request form for the advance works. Surplus monies remain from the previous funding request for the utility's diversion works and will be allocated to the advance works; d) Gave authority to enter into a Basic Asset Protection Agreement with Network Rail for the works to Neville Street and Dark Neville Street. Note that the design for the highway's works have been previously approved at the Highways Board on the 16th September 2021; 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>e) Gave authority to vary the Professional Services Contract with Balfour Beatty to undertake the design works associated with the Mill Goit deck replacement. Note that Network Rail will fund these works in their entirety; and</p> <p>f) Gave authority to enter into a funding agreement with Network Rail for the Mill Goit deck replacement design costs including LCC costs associated with administering the contract with Balfour Beatty.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The advance works for Neville Street, Dark Neville Street and Bishopgate under the Leeds Station Sustainable Travel Gateway Advance Works will enable the project to deliver benefits sooner by completing the environmental improvements to Neville Street and Dark Neville Street for the benefit of pedestrians and the works to Bishopgate highways and drainage will help with future travel disruption management.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.</p> <p>In respect of the advanced works on Dark Neville Street, Neville Street and the Highways works on the eastern side of Bishopgate an alternative option of completing the works within the main programme was considered as opposed to the recommendation of delivering them in advance. This was rejected because of the advantages of delivering benefits sooner and in particular in time to enable the artwork on Neville Street to be installed during the 2023 Year of Culture.</p>
<p>Affected wards:</p>	<p>Beeston & Holbeck, Hunslet & Riverside, Little London & Woodhouse</p>
<p>Details of consultation</p>	<p>Executive Member: Councillor Helen Hayden 11/04/22</p>

undertaken⁴:	<p>Ward members have been consulted on the overall scheme on 17 June 2021 and are supportive. A local Ward Member has raised concerns in respect of the existing art installation on Neville Street, and we have agreed with the original promoters of the art installation a decommissioning plan to transfer the audio installation to Yorkshire Sculpture International and to include the narrative of how the art installation was commissioned as part of a decommissioning celebration of light and sound. Further consultation will take place with Ward Members before we start on site for the advance works.</p> <p>In respect of the proposed early works on Bishopgate, Dark Neville Street and Neville Street engagement has taken place with the West Yorkshire Combined Authority and Network Rail.</p>		
Implementation	<p>Officer accountable, and proposed timescales for implementation Chloe Dummer Construction scheduled to commence in July 2022.</p>		
List of Forthcoming Key Decisions⁵	Date Added to List:- 12/04/22		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Chief Officer for Highways and Transportation, Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett</i>	Date: 06/04/22

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.